

## **Drop Off/Pick up Procedures**

**Before Care (7am-9am)**: Drop off at Spa 23 Health & Racquet Club between 7:00am and 8:25am. Bring campers into the nursery and check them in with the counselor on duty. By 8:25 campers and counselors will leave Spa 23 to walk to PV Park. If you are running late you can have your camper join the group walking over, which will also constitute before care.

Day Camp (9am-4pm): Drop off at PV Park between 8:55am-9:15am. Pull into the front circle area and stop at the front entrance. A counselor will meet you at your car and unload your camper(s). No need to stop and get out. Please stay in line and wait for a counselor to unload your child(ren). For your safety, please do not park and walk children across the parking lot. If you want to talk to a CAMP director, please drop your campers off first, then park and walk over.

**Pick up:** Pick up between 3:45 and 4:00pm **at PV PARK.** We will have your campers at the side gate entrance. Please sign out your campers when you pick them up. You may remain in your vehicle and we'll bring your campers out to you, or park and pick up at the gate.

After Care: (4pm-6pm): Our after care campers remain at PV Park. Please pick up your camper by 6:00pm.

In the event you are running late, please let us know what time you will be arriving by calling 973-839-8823 and speak to a CAMP Coordinator. Your camper will be walked back to Spa 23 and brought to the nursery. Please sign out your camper from the nursery upon arrival. Your account will be charged \$15/per camper for every 30 minutes past 6pm.